

Standards Committee



Date & time
Monday 3
November 2008
at 10am

Place
Committee Room C
County Hall,
Kingston upon
Thames
Surrey, KT1 2DN

Contact
Cheryl Hardman
Room 122, County Hall

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Chief Executive
Richard Shaw

If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email cherylh@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Cheryl Hardman on 020 8541 9075.

Members

*Mr SFI Rutter (Chairman), +Mrs Angela Fraser DL (Banstead East) (Vice-Chairman), +Mr Victor Agarwal (Stanwell and Stanwell Moor), *Mr Nicolas Davies LVO JP DL, *Mr Simon Edge, *Ms Karen Heenan, +Mr Geoff Marlow (The Byfleets), +Mr Chris Slyfield (Godalming North), +Mrs Jean Smith (Epsom and Ewell North), +Mrs Christine Stevens (Haslemere)

+ = Appointed Member

* = Independent Representative

NOTES:

1. Members are requested to let the Democratic Services Officer have the wording of any motions and amendments not later than one hour before the start of the meeting.
2. Substitutions must be notified to the Democratic Services Officer by the absent Member or group representative at least half an hour in advance of the meeting.

PART ONE - IN PUBLIC

REPORT COLOUR

- 1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS** **Agenda Item**
- To receive any apologies for absence and notices of substitutions
- 2 MINUTES OF THE LAST MEETING: 15 September 2008** **Green**
- To confirm the Minutes of the meeting of the Standards Committee held on 15 September 2008, which are attached.
- 3 DECLARATIONS OF INTERESTS** **Agenda Item**
- To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.
- (Notes: Declarations of interest should be made on a form available from the Democratic Services Officer before the meeting.
- Members are reminded that in accordance with the Constitution any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.)
- 4 QUESTIONS AND PETITIONS** **Agenda Item**
- To receive any questions or petitions.
- Notes:**
1. The deadline for Member's questions is 12.00pm four working days before the meeting.
 2. The deadline for public questions is seven days before the meeting.
 3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.
- 5 REPORT TO STANDARDS COMMITTEE ON COMPLAINTS FROM THE PUBLIC – REVISED ARRANGEMENTS** **White**
- To propose and ask the Committee to agree to additional narrative reports by Customer Relations to supplement the existing quantitative reports on complaints from the public.
- Nigel Bartlett-Twivey (Customer Relations Manager, Services for Communities) will be in attendance.

6 SEN COMPLAINT FEEDBACK Green

To inform Standards Committee of current issues emerging around SEN Provision based on feedback from stakeholders.

Nigel Bartlett-Twivey (Customer Relations Manager, Services for Communities), Loulla Woods (Customer Relations Manager) and Debbie Johnson (SEN Integrated Services Manager South East) will be in attendance.

7 LETTER TO THE CHIEF EXECUTIVE RE THE LOCAL GOVERNMENT OMBUDSMAN'S ANNUAL LETTER 2007/08 White

To note the letter sent to the Chief Executive regarding learning from the Annual Letter of the Local Government Ombudsman.

8 PROPOSED REVISIONS TO THE CODE OF CONDUCT FOR COUNCILLORS Green

To agree a response to the consultation paper issued by Communities and Local Government on 1 October 2008 on proposed revisions to the model code of conduct for councillors. The principal proposed change intends to clarify the application of the code to councillors' acting in a non-official capacity.

9 DATES OF FUTURE MEETINGS

The date of the next scheduled meeting is 2 February 2009 at 10am.

The dates of future scheduled meetings are:

Friday 17 April 2009

Friday 3 July 2009

**RICHARD SHAW
Chief Executive**

Published: 23 October 2008

MOBILE TECHNOLOGY – ACCEPTABLE USE

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the discussion

Please switch off your mobile phone/BlackBerry for the duration of the meeting. If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

Thank you for your co-operation

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Working with Others	Forward Thinking	Responsive and Reliable	Value for Money